



The Royal Australian and New Zealand College of Ophthalmologists
56th Annual Scientific Congress | Melbourne Convention and Exhibition Centre

COURSE TERMS AND CONDITIONS

By submitting a Course, you agree to the following:

- Maximum of 2 courses per submitter. Each course must include different speakers.
- To enter the proposed full title of your submission together with a short synopsis of the aim, format and title of presentations with names of presenters/panel members and Chair/s
- The acceptance of your submission does not imply provision of travel, accommodation or registration for the Congress, nor any other costs associated with preparation, presentation of the Course, or any costs associated with attendance at the Congress
- You confirm that the submission has been approved by ALL presenters
- You confirm that all presenters will register to attend and present the course **IN PERSON** at the Congress on **ANY DAY** (Non Fellows will be provided with a complimentary day pass – the Congress Organisers will be in touch to arrange this if your course is accepted into the program). If this is not possible, the Congress Organisers reserve the right to withdraw acceptance of the course.
- Industry representatives cannot present in a course.
- You give us permission to publish your abstract on the Congress and RANZCO websites, on the Congress App and printed Congress materials if your submission is accepted for presentation
- By submitting you agree to give us permission to publish your name and email address in the online Abstract Supplement published by Wiley
- Please note that there is to be NO commercial sponsorship of courses
- If the presenter(s) have any commercial interests or associations that might pose a conflict of interest regarding this submission, they must be declared. If accepted for presentation, the commercial interest or association must be declared on the title slide or the slide immediately following the title slide
- You give us permission to film or photograph your presentation at the Congress
- All submissions must be made in English and via the online submission site. Other forms of submission e.g. by post, email or fax will NOT be accepted
- The authors will immediately notify the RANZCO 2025 Congress Office if there is a change to the presenters.
- In line with RANZCO policy, courses should demonstrate diversity (e.g. gender and geography) and include a dynamic/interactive/reflective format. If you are submitting more than one course, you are encouraged to select different speakers for different sessions. Each submission will be reviewed on scientific merit. In addition, the Program Chair will review each submission to ensure a diverse selection of presenters are included. If your course is provisionally selected for inclusion in the Congress based on scientific merit, but the presenters lack diversity, you may be asked to add or change presenters prior to final acceptance.
- You are encouraged to include the keynote speaker relevant to your subspecialty if your course is accepted in the final program. Please **DO NOT contact the keynote speakers directly**. The Scientific Program Committee will review and allocate keynote speakers to the highest scoring accepted submissions (in liaison with the keynote speaker). Submitting authors will be notified.
- The decision of the Scientific Program Committee is final and non-negotiable.